



St. George CCSD No. 258

—Every Child Every Day—

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Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Helen Boehrsen

BOARD OF EDUCATION
LaDawn Armstrong, President
Thomas Yuska, Vice President
Kathleen Fouts, Secretary
Darrell Pendleton, Member
Ryan Cox, Member
Paula Dykstra, Member
David Munsterman, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING NOVEMBER 29, 2021 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 5:30 p.m. by President, LaDawn Armstrong.

Present at **Roll Call**: Armstrong, Fouts, Cox, and Munsterman.

Absent: Yuska, Pendleton, and Dykstra.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Helen Boehrsen, Superintendent; Jason Johnson, Treasurer; John Grill, Comptroller; Christine Johnston, Principal; Rhonda Stegall, Board Recording Secretary; Diane Stedman Conrad, Teacher/Union President; Dr. Patricia Viniard of the Illinois Association of School Boards (IASB); Ashley Uphoff, Kindergarten Teacher; and Karen Bacon, First Grade Teacher.

Additional Agenda Items: None.

Introduction of Guests and Comments

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mrs. Fouts made a motion to approve the **Consent Agenda** which included:

- Minutes from Special Board Meeting (Budget Hearing) on September 23, 2021
- Minutes from Special Board Meeting on October 21, 2021
- Minutes from Regular Board Meeting on October 21, 2021
- Minutes from Special Board Meeting on November 3, 2021
- Financial Reports
- Monthly Expenditures

- Resignation of Amber Croxen as Custodian, effective November 5, 2021
- First Reading of Policies from Press Plus Policy Issue 108 that are listed on tonight's Agenda excluding Policy 5.185

Mr. Cox seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

Administrative and Board Committee Reports

Superintendent Report – Helen Boehrsen

Ms. Boehrsen provided information to the Board regarding the need to table agenda items Discussion/Action item 7-f and Closed Session items 10-d and 10-e.

Ms. Boehrsen informed the Board that ISBE released an email just before the Board meeting today at 3 p.m. In summary, she said the email was a notice to Illinois school districts that ISBE would be releasing test scores later in the week and that they would also soon be releasing summative designations for districts. In previous communications from ISBE, ISBE stated that they were not going to do so for this school year due to the impact of the pandemic.

Principal – Christine Johnston

Mrs. Johnston provided a handout and gave a summary of the IAR Data that ISBE would be releasing later in the week.

Mrs. Johnston shared information about the recent SIP Day and Teacher Institute Day activities that centered on mindfulness and curriculum.

Assistant Principal / Athletic Director – Bryan Wells

Mr. Wells was unable to attend the meeting due to an athletic event at the school. Mr. Munsterman reported that 7th Grade Girls Basketball were playing in the Sectionals on Saturday, December 4, 2021.

Committee Reports

KASEC: The KASEC Board met but the Ms. Boehrsen was unable to attend.

Executive: None.

Finance: Did not meet.

Policy: The Policy Committee met to review Press Plus Issue 108 polices that are listed on the agenda.

Other: None.

Discussion and Possible Action Items

- A. IASB Presentation of Survey Results and Draft of Announcement of Vacancy for Board Review – **INFORMATIONAL**

Dr. Viniard of IASB presented survey results and a draft of the advertising brochure for the superintendent search.

- B. Present Tentative Tax Levy Resolution – **INFORMATIONAL**

Mr. Grill presented the tentative tax levy resolution and information.

- C. Approve 2022-2023 School Calendar – **ACTION**

Motion was made by Mrs. Fouts to approve the 2022-2023 School Calendar as presented. Mr. Cox seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

- D. Approve School Fees for 2022-2023 School Year – **ACTION**

Motion was made by Mr. Cox to approve School Fees for 2022-2023 School Year as presented. Mrs. Armstrong seconded the motion. Ms. Boehrsen explained that all of the fees will remain the same as the 2021-2022 school year except for the promotion fee which is only increasing by five dollars to help cover the costs associated with the 8th grade promotion ceremony.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

- E. Approve Contractual Agreement for 2022-2024 between the St. George CCSD No.258 Board of Education and the St. George Council of the AFT, Local 604 – **ACTION**

Motion was made by Mrs. Fouts to approve the Contractual Agreement for 2022-2024 between the St. George CCSD No.258 Board of Education and the St. George Council of the AFT, Local 604 as presented. Mr. Munsterman seconded the motion. Ms. Boehrsen explained details about the new contract.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

F. Approve Non-Certified Compensation for FY 2022-2023 as Presented – **ACTION**

Motion was made by Mrs. Fouts to table the approval of Non-Certified Compensation for FY 2022-2023. Mr. Cox seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

G. Approve Board Paid Contribution for Non-Certified Individual Employee Health Insurance Premium for July 1, 2022 – June 30, 2024 – **ACTION**

Motion was made by Mr. Cox to approve the Board Paid Contribution for Non-Certified Individual Employee Health Insurance Premium for July 1, 2022 – June 30, 2024 as presented. Mrs. Fouts seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

H. Approve Bonus Stipend for Substitutes as Presented – **ACTION**

Motion was made by Mrs. Armstrong to approve the Bonus Stipend for Substitutes as presented. Mr. Munsterman seconded the motion.

Ms. Boehrsen explained the following details about the bonus stipend for 2021-2022 substitutes:

- The bonus stipend is \$10 per day a substitute works during the 2021-2022 school year payable upon the conclusion of the 2021-2022 school year.
- The bonus stipend is only for 2021-2022 school year regular substitutes (excludes long term substitute assignment days of 21 or more per assignment or personnel who received the 2021-2022 school year retention bonus.)
- Ms. Boehrsen will include funds to cover the bonus stipend for 2021-2022 substitutes in the ESSR-3 Grant.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

I. Approve Updated TRS Supplemental Savings Plan Agreement as Presented – **ACTION**

Motion was made by Mr. Cox to approve the Updated TRS Supplemental Savings Plan Agreement as presented. Mr. Munsterman seconded the motion. Ms. Boehrnsen explained details about the agreement.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

J. Approve Solicitation of Bids for 2022-2023 Bus Lease – **ACTION**

Motion was made by Mrs. Fouts to approve the Solicitation of Bids for 2022-2023 Bus Lease. Mr. Munsterman seconded the motion. Ms. Boehrnsen and Mr. Grill explained details.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

K. Announce 8th Grade Graduation – **INFORMATIONAL**

Ms. Boehrnsen announced that 8th Grade Graduation will be held on Monday, May 16, 2022 at 6:30 p.m. at BBCHS. She noted that Olivet Nazarene University was already booked for that timeframe.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- Agenda for Teacher Institute Day on November 22, 2021
- Agenda for School Improvement Day on November 23, 2021
- FOIA Request from Local Labs requesting electronic records of any contracts and documents relating to business with Panorama Education.

Closed Session

Motion was made by Mr. Cox to enter Closed Session at 6:44 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).

Mrs. Fouts seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

Closed Session began at 7:01 p.m.

Mr. Cox made a motion to return to open session at 7:07 p.m. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Fouts, Cox, and Munsterman.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

Action Items

A. Approve Closed Session Minutes from November 29, 2021

Mrs. Fouts made the motion to approve the Closed Session Minutes from November 29, 2021. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

B. Approve Employment of Non-Certified Staff for FY 2021-2022

There were no motions made for this agenda item.

- C. Approve Superintendent's Recommendation to Terminate Ms. Embry-Solomon from Her Part-Time Bus Driver Position, Effective November 29, 2021

Motion was made by Mrs. Armstrong to approve Superintendent's Recommendation to terminate Ms. Embry-Solomon from her part-time bus driver position, effective November 29, 2021. Mr. Munsterman seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

- D. Approve Administrative Salaries for FY 2022 - 2023

Motion was made by Mrs. Fouts to table the approval of Administrative Salaries for FY2022 - 2023. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

- E. Approve Addendum to Superintendent's Contract

Motion was made by Mrs. Fouts to table the Addendum to Superintendent's Contract. Mr. Munsterman seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

- F. Approve Contract for Interim Superintendent for December 31, 2021 – June 30, 2022

Motion was made by Mrs. Armstrong to approve the Contract for Interim Superintendent for December 31, 2021 – June 30, 2022. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.

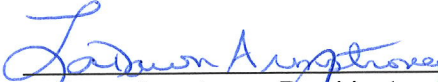
Mrs. Fouts made the motion to adjourn at 7:10 p.m. Mr. Cox seconded the motion.

Yeas: All.


Nays: None.

Absent: Yuska, Pendleton, and Dykstra.

Motion passed.



LaDawn Armstrong, President



Kathleen Fouts, Secretary